



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

December 19, 2012

To: Supervisor Mark Ridley-Thomas, Chairman
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

CHIEF EXECUTIVE OFFICE REQUEST TO APPOINT STEVEN ROBLES TO THE POSITION OF ASSISTANT CHIEF EXECUTIVE OFFICER (UNCLASSIFIED)

Consistent with the Board-approved policy on management appointments, this office requests approval to appoint Mr. Steven Robles to the vacant and budgeted position of Assistant Chief Executive Officer, Unclassified (as Director of Risk Management), at an annual salary of \$180,000 which is below the control point for Range 19 in the Management Appraisal and Performance Plan Tier 1 Salary Structure. Mr. Robles' salary is warranted based on his overall experience and education.

Mr. Robles holds a Bachelor's degree in Liberal Arts and has worked in the risk management field for 26 years. He is a Certified Safety Professional and holds an Associate in Risk Management – Public Entities designation.

For the past two years, Mr. Robles has served as the Director of Risk Management for the County of San Bernardino. In this capacity, Mr. Robles is responsible for directing the operations of a self-insured, self-administered program wherein he oversees risk control, loss control, liability claims, finance and recovery programs, Workers' Compensation, and the establishment of programs to reduce losses and minimize the cost of risk. Currently, he directs a staff of 63 employees and is responsible for managing a \$90 million budget. Through collaborative working relationships with senior level management, Mr. Robles provides leadership for San Bernardino's overall strategic plan to establish goals and objectives that are strategically and effectively aligned to mitigate risks. Prior to his current assignment, Mr. Robles served as the Assistant Director of Risk Management. He successfully established a comprehensive

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loss prevention program which centralized all safety staff, establishing a Risk Control division responsible for all safety, loss control and risk control programs for every department and all special districts within the County of San Bernardino. Mr. Robles was responsible for the approval of contracts, leases, agreements, and determined insurance requirements to ensure risk was transferred and/or minimized. He was also responsible for directing operations inclusive of an extensive Workers' Compensation and liability claims load, as well as Third Party Administrators for specialized claims.

Mr. Robles possesses the technical expertise and knowledge to administer an effective risk management program for the County that will produce optimal results. His diverse experience will be an asset in leading risk management efforts by employing enterprise strategies and establishing practical objectives that will allow us to better predict, prevent and respond to trends, thereby minimizing the County's risk and losses.

In accordance with the policy on managerial salaries, unless we are informed otherwise by January 4, 2013, we will proceed with this appointment.

WTF:BC
NH:SMW:smw